

**STEERING COMMITTEE
COASTAL RISKS AND HAZARDS COMMISSION**

**Friday, May 6, 2016
9:00AM – 11:00AM
NHDES Portsmouth Regional Office – Room D
Pease International Tradeport
222 International Drive, Suite 175
Portsmouth, NH**

Draft Notes

Committee Member Attendees: Cliff Sinnott, Steve Couture, Cory Riley, Senator David Watters, Representative Fred Rice, Representative Renny Cushing (arrived at 10:10am)
Others: Kirsten Howard, Nathalie Morison, Julie LaBranche, Tom Wysmueller

1. Call to Order

Meeting began at 9:12am.

No quorum present.

2. Approval of Minutes from April 1, 2016 Meeting

March minutes will be approved at a future meeting when quorum is present. No comments on April meeting notes.

3. Preparations for Public Information Meetings (May 26: Discovery Center & June 1: Seacoast Science Center) – *Nathalie*

Agenda & Presenters/Panelists

Nathalie described the agenda. Nathalie volunteered to give the presentation. Cliff and Nathalie will coordinate remarks to determine who will present the details about the origin of commission.

Sen. Watters mentioned that this is a public forum. People want to be able to speak. Maybe the moderator can introduce the panel members quickly and then move to public comment.

Rep. Rice explained that the presentation should focus on the recommendations rather than the science/STAP report.

Cory responded that it will be fine for panelists to just answer questions. Might need guidance about how to judge what to respond to and what not to respond to. Gave presentation to Fish & Game Commission and other groups and 80% of questions were on the STAP. Something to be prepared for. Do we want to answer questions on the science?

Rep. Rice added that four pieces of legislation should be mentioned.

Sen. Watters mentioned Cory had a good point on the STAP report, there will be questions. This report is not about the STAP report, but what that report caused. It caused this draft which says given that, then what. Wonder whether it's mostly town planners and DPW? Maybe we should have someone from DOT?

Nathalie suggested we could ask Kevin or Ann to be on the panel.

Sen. Watters suggested that people who are there on the panel familiarize themselves with particular sections of the report.

Tom suggested to encourage the panelists to focus on the recommendations of the report.

Kirsten suggested perhaps Cliff should moderate.

Sen. Watters agreed. Suggested have Steve Miller on the panel. Have recommendations in front of people.

Julie asked will we have copies of the report?

Nathalie responded we can.

Julie added she likes idea of Cliff being the moderator. Steve as NHCAW and Portsmouth rep. Cliff can answer transportation questions.

Sen. Watters added there is no need to have legislators on the panel. Role is to listen.

Rep. Rice suggested panelists address every question with a direct reference to a recommendation.

Sen. Watters reminded that this is a draft. We'll take everything you say into consideration.

Cliff added that if he is the moderator, maybe the introductions could come from legislators.

Tom and Rep. Rice agreed.

Sen. Watters agreed that is more in spirit of Commission.

Nathalie will follow up to see which legislators can participate.

Cory gave some suggestions for prepping panelists:

- Guidance on what to review, particularly the recommendations
- Let's figure out who else will be there to help

- Temptation will be to answer every question. Coach us to hold back a bit. Ask them to throw the question back and ask if the audience has a comment. Panelists aren't there to talk.
- Refocus people on the recommendations. Full STAP report. Let's have a few copies on hand of the full report. Maybe prep whoever is on the panel from the STAP.

Nathalie will put together a preparation packet for the panelists.

Agenda note: change Cliff's title is Chair of Commission and RPC

Cory or Steve will give a very quick intro to make sure people know where they are and where the bathrooms are.

On June 1, Senator Stiles could do intro. Cliff moderate. Jonathan Kipp is only available on June 1. Nathalie will invite John Rice from the Seacoast Board of Realtors for May 26.

Nathalie will invite Mary Stampone for May 26 and Cam on June 1.

Ask DOT. Sherry on June 1. Also follow up with Ted Kupper.

Get RSVP list from Commission members.

Nathalie will invite Don Hawkins or Phil Winslow for June 1.

Publicity

- a. Registration: Nathalie will set up Eventbrite
- b. Nathalie will take care of:
 - i. DES press release
 - ii. Same outlets for draft report; list serv
 - iii. RPC email lists

Roger will send to press.

Could ask the Board of The Nature Conservancy to help publicize.

Logistics, Other

- c. Will have note cards for participants
 - d. Will have notetakers, Nathalie will get volunteers
 - e. Refreshments: Fish & Game can cover the first meeting. Ice tea, lemonade, cookies. Nathalie will remind Cory and Steve. Maybe RPC or NHCP can cover the Science Center.
 - f. GBNERR: some microphones, Nathalie will coordinate with Steve Miller
 - g. Sign in sheet to get contact information
4. Review, Comments & Distribution on Report Summary Presentation Template – *Nathalie (Attached)*

Cory provided one comment from Paul Stacey, lacked the imperative for action, language could be more focused on action
Cliff suggested add guideline steps with short-term actions.
Cory added that up front could mention that living on coast is risky business, coordinate to act, etc.
Cliff added that we do have actions, they're just buried and we don't have time to get into them often.

Cliff wants to add more slides about science.
Group continued discussing and there were conflicting sentiments about amount of science needed up front.
Julie suggested take out the figure on the slide and add information about what the implications are.
Group agreed with Julie's suggestion.

Lingering question asked by Nathalie is whether we focus on the process or the results.
No clear answer.

Cory suggested add a couple slides to give examples of the type of recommendations.
Understand the content. Demonstration. Don't have to read each slide.

Julie suggested maybe remove recommendations
Kirsten added that people can tailor the presentation to their needs

Sen. Watters asked if presentation will be added to the website. Assume people have not read the report. Enough that people who come in not knowing anything can develop questions.

5. Outreach/Communications

a. Stakeholder group presentations

- Climate Summit: Peter Kinner
- Seacoast Science Center: Sen. Watters
- Meeting in Rye on Thursday. Acknowledge the report at that meeting.
- NH Emergency Management Conference: June, Sherry, Julie, Kirsten
- Event in Hampton? Representatives can put it on. Jay Diener SHEA group could pull something together.

Cliff will send email out to Commission with PPT template.
Steve was a little concerned about handing off a PPT template and say present at will.
Commission members have different depth.
Sen. Watters suggested keep it simple.
Comments should be submitted in writing. Presenters won't be in charge of taking comments.

Hold a Commission meeting in June. Send email with link to PPT that states that it's a tool. Comments should be submitted online.

- b. Comments on Draft Q&A / point summary to help CRHC members respond to questions about
 - i. Deadline for providing comments; will lump guidance in to panelists for public meetings
 - ii. Update on project from Kyle; mentioned that SRPC has a project
 - iii. Trouble downloading the file

6. Report on Legislative Briefing; Status & Any further actions re: of SB 374; SB 452 –*Sens. Watters & Stiles*

- 374 passed
- 452 passed by committee 9-6, floor on May 11, no minority report
- Thanks for all the support. Commission passed, 5-year monitoring is going forward, buffers, Sen. Watters is suggesting a signing ceremony with the Governor
- Rep. Cushing; impressed with the presentation and participation

7. Schedule/Timeline Update; Next Steps

- a. June hold full meeting to go over the comments so far; Nathalie will touch base with Cliff
 - i. Send summary of the comments toward end of June, ask them for comments on the comments to be taken into account by the SC as SC revises the draft for the September meeting
 - ii. Email in the next week or two; Nathalie and Kirsten outline
 - 1. No meeting in May
 - 2. Public meetings
 - 3. PPT

8. Other Business

None

9. Adjourn

Adjourned at 11:00am.